



# PLEASE KEEP ALL PACKING MATERIALS!!

## Unpacking your MX Disc Publisher:

**Please do not use any opening in the MX Disc Publisher as a handle!**

**LIFT THE MX DISC PUBLISHER ONLY BY THE BASE!!!**

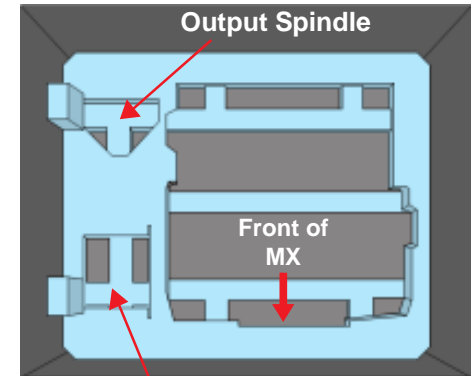
1. Remove the Accessory Kit from the top of the box. The Accessory Kit contains the Starter Kit (Installation CD and Warranty Card), Manual, Power Cord, USB Cable, 4 ink cartridges (PFP-HC-CYAN, PFP-HC-MAGENTA, PFP-HC-YELLOW, and PFP-HC-BLACK), 2 Printheads (CG316A and C9382A), and 2 long Input Bin Rods.
2. Remove the top foam insert.
3. Carefully lift the MX Disc Publisher from the box, remove the outer bag, and place on the selected work area.
4. Remove the Output Bin and Spindle assemblies from the bottom foam and remove the cardboard wrapping from these items.
5. Remove the 2 thumbscrews on the front of the MX Disc Publisher. Attach the Output Bin to the front of the MX Disc Publisher with the 2 thumbscrews.
6. Follow the Installation Quick Reference Guide or refer to the User's Manual to install the MX Disc Publisher on your PC.

## Repacking your MX Disc Publisher:

In the event that you need to transport the MX Disc Publisher, the unit should be repacked in the original packaging to avoid damage during shipping.

1. Remove the Output Bin and long input hopper rods. The short input hopper rod can remain in place for shipping. Screw the thumb screws for the Output Bin back into the front of the MX Disc Publisher. Ship the Input Bin rods in the Accessory Kit box.
2. Before powering down the MX Disc Publisher, open the Printhead Access door then press and hold the Media Feed button to lock the printhead carriage on the left side.
3. Turn off the MX Disc Publisher and disconnect from the PC. Unplug the power cord.
4. Remove the ink cartridges and printheads. ***Ink cartridges and printheads must always be removed for transportation!***

5. Tape the carriage cradle latch down by passing tape over the latches from left to right. Replace the packing foam on the right of the print carriage to hold the carriage in place during shipping.
6. Close the printhead and ink doors. Tape the doors in place.
7. Wrap the Output Bin and Output Spindle in the cardboard sleeves in which they came, and place the wrapped items into the spaces provided in the bottom foam insert. Replace the thumbscrews for the Output Bin on the front of the MX Disc Publisher.
8. Place the MX Disc Publisher in the bag in which it originally was shipped and place the unit into the box.



**NOTE:** The MX Disc Publisher will only fit into the bottom foam as shown above. It should not be shipped in any other way.

9. Place the top foam insert on top of the MX Disc Publisher, aligned in the same direction as the bottom foam. The Output Bin and Spindle sleeves will lock into place in the top foam.
10. Tape the Accessory Kit closed and place the box on the top foam insert, as shown.
11. Tape the box shut securely. Please verify that the bottom is secure as well.

